

## MADRASAH OPERATING TIMES

Times shown below apply to both classroom based as well as online lessons. Madrasah administration reserves the right to change these times by serving at least one month advance notice to parents/students.

### Weekday Madrasah - 1<sup>st</sup> session

Arrive at Madrasah	Class starts	Class ends	Parents to collect #
4:20pm – 4:25pm	4:30pm	5:45pm	5:45pm – 5:50pm

### Weekday Madrasah - 2<sup>nd</sup> session

Arrive at Madrasah	Class starts	Class ends	Parents to collect #
5:50pm – 5:55pm	6:00pm	7:15pm	7:15pm – 7:20pm

### Weekday Madrasah – Hifz Class

Arrive at Madrasah	Class starts	Class ends	Parents to collect #
4:20pm – 4:25pm	4:30pm	7:15pm	7:15pm – 7:20pm

### Saturday Online Girls Class for 16-23+

Join online	Class starts	Class ends
9:55am – 10:00am	10:00am	12:00pm

# Parents should note that after-class detentions may affect these times. If a child receives after class detention, the parent will have to wait until the end of detention before the child can be collected.

### Parents'/Guardians (and Students were applicable) agree;

1. That the student will attend/join Madrasah sessions regularly.
2. That the student will arrive/join class at correct times as instructed by Madrasah Admin.
3. To inform Madrasah at least 15 minutes before the class starting time if student is going to be absent.
4. To ensure that younger children enter Madrasah building safely and are collected from the entrance door at the end of each session. Small children should never be expected to navigate through moving traffic in car park. Instead, parent / guardian must accompany children to and from Madrasah entrance door. (Madni Madrasah accepts no responsibility for the safety of children outside of the Madrasah building, including in ICEA car parks).
5. To drive extremely carefully and consider safety of pedestrians when dropping and collecting students.
6. To not park on double yellow lines at any time as this creates safety hazard for pedestrians crossing the road.



**Disclaimer:** Users of ICEA free car parks do so at their own risk. ICEA will not accept liability for any accident, loss or damage to vehicle or property in its car parks.

**(A) AGREEMENT TO BE SIGNED BY THE PARENT / GUARDIAN\***

*(Parents must sign this section if student is under the age of 18. If student is over 18, parent can still sign it however it's not mandatory)*

Full name of Student.....

I (parent / guardian name).....am parent / guardian of the above named student. I've read and fully agree to the 'Parent / Guardian responsibilities' listed above.

Signature..... Date.....

**(B) AGREEMENT TO BE SIGNED BY THE STUDENT**

*(All students aged 15 or over must sign this section)*

Full name of Student.....

I've read and fully understood the content of this document. I agree to correctly follow the instructions.

Signature..... Date.....

*\*Online applicants: If you're applying for admission online and viewing this document via our website, please tick the relevant box on our online webpage to confirm you have read the content of this document and fully understand and agree to it.*